

Downtown Development Authority Brownfield Redevelopment Authority

Board Meeting Minutes
Wednesday, April 3, 2019
6:30 p.m.

Present: Kevin Groves, Chris Carr, Dan Harrett, Suzanne Johnson, Terry Stanfill, Scott Smith

Absent: Susan Soderstrom, Debbie Honea, Chad Reid

Staff: Wendy Jean-Buhrer, Christina Irwin

Others: Carmine Avantini, Mike Mead, Paula Schmidt and others

The following items were discussed:

1. The meeting was called to order by Groves at 6:30 p.m.
2. Public Comment - None
3. Approval of December 5, 2018 meeting minutes
Motion to approve the December 5, 2018 meeting minutes as presented by Carr, supported by Stanfill.
All approved by verbal vote. Motion carried.
4. Events Update
Irwin presented the scheduled events through the summer including The Grand Chalet Shoppes Grand Opening, Concerts in the Park and Food Truck Festivals.
5. FY 2019 Brownfield and DDA Financial Reports -
Jean-Buhrer gave an update on both financial reports.
6. Brownfield Bond Debt Schedule -
Groves stated this has already been reviewed.
7. DDA Reporting Requirements
Jean-Buhrer stated these are new requirements starting in 2019.
8. Approval of General Fund Invoice for Annual Report publication of \$135.00.
Motion by Stanfill, supported by Carr to recommend approval of General Fund invoice for the Annual Report publication of \$135.00. All approved by verbal vote. Motion carried.

9. Approval of 2019 Concert in the Park Sponsorship of \$2,000.00.
Motion by Harrett, supported by Carr to recommend approval of 2019 Concert in the Park Sponsorship of \$2,000.00. All approved by verbal vote. Motion carried.

10. Approval of Grand Blanc Chamber of Commerce Fireworks Sponsorship of \$750.00.
Motion by Harrett, supported by Carr to recommend approval of Grand Blanc Chamber of Commerce Fireworks Sponsorship of \$750.00. All approved by verbal vote. Motion carried.

Motion by Johnson, supported by Carr to approve the Annual Administration Fee of \$500.00. All approved by verbal vote. Motion carried.

11. Planning Commission Representation Discussion
Jean-Buhrer discussed the appointment of Carr to the City Council. A DDA representative is requested on the Planning Commission. She stated any interested candidates need to be a City resident and should reach out to Mayor Soderstrom for additional information.

12. DDA Update Presentation -
Carmine Avantini

13. New Project or Idea(s) -
 - a. Façade Improvement Discussion - Jean-Buhrer stated there are no updates.
 - b. Business Recruitment and Retention Discussion - Jean-Buhrer stated there is a focus on building relationships within our community.
 - c. Property Update Discussion
 - i. 11410 S. Saginaw Street (Old Marathon Station) - Jean-Buhrer stated the developer is ready to go with the DEQ for the vapor intrusion barrier.
 - ii. 11450 Grand Boulevard - Stanfill stated the building should be completed in the next 4-5 weeks.
 - iii. 11415 Davis Street - Jean-Buhrer stated a new owner came to the City Council meeting to request to purchase this property. It was approved, but no plans submitted yet.
 - iv. 227 and 235 E. Grand Blanc Road - Jean-Buhrer stated the building permit was picked up on Monday.
 - v. Chalet Park - 131 E. Grand Blanc Road - no updates.
 - vi. Other City vacant property - Jean-Buhrer stated there are still some properties for sale that will be featured with the Redevelopment Ready Community program.
 - d. Redevelopment Liquor Licenses Discussion - Jean-Buhrer stated no one has come forward.

- e. Flower Basket Discussion - Jean-Buhrer stated the new banners are up and the flowers are growing at Sunrise.
- f. Parking in the Downtown Discussion - Jean-Buhrer stated no updates.
- g. DDA District Boundary Features Discussion - Jean-Buhrer stated Reid Road was looking pretty rough. A streetscape program might be needed to make it more appealing.
- h. Economic Development Committee Discussion - Jean-Buhrer stated there are no updates.

14. Miscellaneous -

Kmart was discussed with there being no real updates on progress or tenants being announced yet.

The Grand Mall façade was discussed. The Grand Mall was working without a permit in December; a stop work order was issued. The owners came to the Planning Commission for façade approval. The owners have one year to complete the project. The owner is also asking to come to the next Planning Commission meeting to submit for a conditional rezoning to allow for a drive-thru.

Discussion ensued on the Reid Road proposed streetscape project.

15. The meeting was adjourned at 7:14 P.M.

Respectfully Submitted,

Christina Irwin
Acting Recording Secretary
Downtown Development
Authority