

# Downtown Development Authority Brownfield Redevelopment Authority

Board Meeting Minutes  
Wednesday September 5, 2018  
6:30 p.m.

Present: Kevin Groves, Chris Carr, Susan Soderstrom, Debbie Honea, Suzanne Johnson  
Absent: Dan Harrett, Lou Blessing, Chad Reid  
Staff: Wendy Jean-Buhrer, Christina Irwin  
Others: Paula Schmidt

The following items were discussed:

1. The meeting was called to order by Groves at 6:33 p.m.
2. Public Comment - None
3. Approval of June 6, 2018 meeting minutes  
The motion was made to approve the February 6, 2018 meeting minutes as presented by Johnson, supported by Carr. All approved by verbal vote. Motion carried.
4. Events Update  
Irwin discussed the summer events as being very successful with great community attendance.
5. FY 2017 Brownfield and DDA Financial Reports -  
Jean-Buhrer gave an update on both financial reports. The DDA is not capturing yet, only interest as a revenue source. The Brownfield Fund had the projected deficit.
6. 2018 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$308.18.  
Motion to approve 2018 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$308.18 by Stanfill, supported by Honea. All approved by verbal vote. Motion Carried.
7. Brownfield Bond Debt Schedule - Jean-Buhrer stated this was included per the request for informational purposes.

8. New Project or Idea(s) -
  - a. Façade Improvement Discussion - Jean-Buhrer stated there has been no applications requested.
  - b. Business Recruitment and Retention Discussion - Jean-Buhrer stated there is event planning for a Small Business Saturday in November.
  - c. Property Update Discussion -
    - i. 11410 S. Saginaw Street (Old Marathon Station) - Jean-Buhrer stated a Purchase Agreement has been signed and returned to the City's Attorney to clear up a few issues.
    - ii. 11400 Grand Boulevard - Jean-Buhrer stated the building is currently going up.
    - iii. Grand Blanc Road - East and West of City Hall - Jean-Buhrer discussed the proposed Chalet Park. Significant discussion ensued regarding the Chalets.
    - iv. Pop-up Project - 131 E. Grand Blanc Road - Discussion continued from previous item.
    - v. Other City vacant property - Jean-Buhrer stated there are two other properties with no interest right now.
  - d. Redevelopment Liquor Licenses Discussion - Jean-Buhrer stated no applications.
  - e. Flower Basket Discussion - Jean-Buhrer stated this had been previously discussed.
  - f. Parking in the Downtown Discussion - Jean-Buhrer stated there are no updates to this item.
  - g. DDA District Boundary Features Discussion - Jean-Buhrer stated there are no updates to this item.
  - h. Economic Development Committee Discussion - Jean-Buhrer stated there is no update right now.
9. Miscellaneous - Jean-Buhrer presented a topic of discussion regarding resetting the base of the Downtown Development Authority. Significant discussion ensued regarding possible positive and negative outcomes from the decision to reset the base.
10. The meeting was adjourned at 7:17 P.M.

Respectfully Submitted,

Christina Irwin  
Acting Recording Secretary  
Downtown Development  
Authority