

Downtown Development Authority Brownfield Redevelopment Authority

Board Meeting Minutes
Wednesday June 6, 2018
6:30 p.m.

Present: Kevin Groves, Chris Carr, Lou Blessing, Dan Harrett, Suzanne Johnson,
Absent: Susan Soderstrom, Debbie Honea, Chad Reid
Staff: Wendy Jean-Buhrer, Christina Irwin
Others: Dianne Vauter, Boy Scouts Troop 74, Paula Schmidt

The following items were discussed:

1. The meeting was called to order by Groves at 6:30 p.m.
2. Public Comment - None
3. Approval of February 6, 2018 meeting minutes
The motion was made to approve the February 6, 2018 meeting minutes as presented by Carr, supported by Blessing. All approved by verbal vote. Motion carried.
4. Events Update
Irwin discussed the planning progress on the upcoming events, including the Food Truck Festival. Tuesday Tunes has been added for a June 26th date. Grand Blanc Arts Council will be assisting with artists and musicians for the event. The new event will be called the Tuesday Tunes and Art Walk. Also, gave an update on the Utility Box Art project. Submissions have been received and voting will commence with a event soon.
5. FY 2017 Brownfield and DDA Financial Reports -
Jean-Buhrer gave an update on both financial reports. The DDA is not capturing yet, only interest as a revenue source. The Brownfield Fund has no significant changes.
6. 2018 Concerts in the Park Series Sponsor Request of \$2,000.00.
Motion to approve the 2018 Concerts in the Park Series Sponsor Request of \$2,000.00 by Harrett, supported by Carr. All approved by verbal vote. Motion carried.

7. 2017 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$950.00.
Motion to approve 2017 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$950.00 by Blessing, supported by Johnson. All approved by verbal vote. Motion Carried.
8. 2017 Audit Fee - Payable to City of Grand Blanc General Fund - \$500.00.
Motion to approve 2017 Audit Fee - Payable to City of Grand Blanc General Fund - \$500.00 by Johnson, supported by Carr. All approved by verbal vote. Motion carried.
9. 2017 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$950.00
Motion to approve 2017 Tuesday Tunes Advertisement - Payable to City of Grand Blanc General Fund - \$950.00 by Blessing supported by Johnson. All approved by verbal vote. Motion carried.
10. 2017 Administration Fee - Payable to City of Grand Blanc General Fund - \$500.00
Motion to approve 2017 Administration Fee - Payable to City of Grand Blanc General Fund - \$500.00 by Harrett, supported by Johnson. All approved by verbal vote. Motion carried.
11. 2018 Grand Blanc Fund Fest Fireworks Sponsor Request of \$750.00.
Motion to approve 2018 Grand Blanc Fund Fest Fireworks Sponsor Request of \$750.00 by Carr, supported by Johnson. All approved by verbal vote. Motion carried.
12. Flowers in the Downtown and along Grand Boulevard - Payable to General Fund - \$1,800.00.
Motion to approve Flowers in the Downtown and along Grand Boulevard - Payable to General Fund - \$1,800.00 by Blessing, supported by Harrett. All approved by verbal vote. Motion carried.
13. Brownfield Bond Debt Schedule - Jean-Buhrer stated this was included per the request for informational purposes.
14. New Project or Idea(s) - Jean-Buhrer introduced Terry Stanfill. He went on to give his background in the community. He currently has a business in the downtown. He recently purchased a parcel on Grand Boulevard where he will be building a new office and residence.
 - a. Façade Improvement Discussion - Jean-Buhrer stated no individual has been in requesting information.
 - b. Business Recruitment and Retention Discussion - Jean-Buhrer stated she has been working with the Flint & Genesee County Chamber discussing property available in the City.

- c. Property Update Discussion -
 - i. 11410 S. Saginaw Street (Old Marathon Station) - Jean-Buhrer stated a Purchase Agreement has been returned to the City's Attorney for review.
 - ii. 11400 Grand Boulevard - Jean-Buhrer stated this is the lot Terry Stanfill recently purchased.
 - iii. Grand Blanc Road - East and West of City Hall - Jean-Buhrer stated the West parcel will start building soon. The owner of Italia Gardens will be submitting and Site Plan and Special Land Use at the June Planning Commission meeting. Jean-Buhrer stated the East parcel could be the future site of a pop-up. Soderstrom, Jean-Buhrer, and Irwin recently visited Muskegon's pop-up site. There are seven or eight pop-ups with a beach volleyball and sand area behind the shops. It is a temporary location to assist the entrepreneurs into the final step of brick and mortar.
 - iv. Other City vacant property - Jean-Buhrer discussed an idea to activate the space in front of Physicians Park. She discussed sand as a possibility. Blessing suggested taking the vacant land marketing towards the residents.
 - d. Redevelopment Liquor Licenses Discussion - Jean-Buhrer stated no updates.
 - e. Flower Basket Discussion - Jean-Buhrer stated this had been previously discussed.
 - f. Parking in the Downtown Discussion - Jean-Buhrer stated we have no updates.
 - g. DDA District Boundary Features Discussion - Jean-Buhrer stated the mast arm on Saginaw and Reid Road will be constructed soon.
 - h. Economic Development Committee Discussion - Jean-Buhrer stated there is no update right now.
15. Miscellaneous - Blessing introduced the Kmart site as a discussion. He would like the City to be more proactive with the developer, in terms of giving them a direction or vision. Jean-Buhrer responded with the City has given the developer a vision of the space, however, the City can not force a developer to go in any one direction. Jean-Buhrer does have a meeting with another developer tomorrow.
16. The meeting was adjourned at 7:13 P.M.

Respectfully Submitted,

Christina Irwin
Acting Recording Secretary
Downtown Development
Authority