

Downtown Development Authority

Brownfield Redevelopment Authority

Board Meeting
Wednesday, February 3, 2016
6:30 p.m.

Present were: Groves, Blessing, Peterson, Honea, Johnson, Harrett, Soderstrom and Carr

Absent were: Mainprize

Staff Present: Jean-Buhrer, Waterworth

Others: None

The following items were discussed:

1. The meeting was called to order by Groves at 6:30 p.m.
2. Public Comment
No public was present to comment.
3. Recognition of John Peterman for Service
Jean-Buhrer spoke regarding the service Peterman has provided to the DDA and Brownfield being a charter member. Peterman has decided to retire at this time.
Groves suggested a proclamation to come from Mayor Soderstrom who agreed and will take care of for next DDA meeting.
4. Welcome new board member Bob Peterson
5. **Approval of August 5, 2015 meeting minutes**
The motion was made to recommend approval of the August 5, 2015 meeting minutes by Honea, supported by Blessing. All approved by verbal vote. Motion carried.
6. **Approval of December 2, 2015 meeting minutes**
The motion was made to recommend approval of the December 2, 2015 minutes by Carr, supported by Soderstrom. All approved by verbal vote. Motion carried.

7. Approval of Grand Blanc City Invoice of \$135.00 for the 2015 DDA Annual Report publication

The motion was made to approve the Grand Blanc City Invoice of \$135.00 for the 2015 DDA Annual Report publication by Carr, supported by Harrett. All approved by verbal vote. Motion carried.

8. Brownfield Bank Account Opening

Jean-Buhrer stated separation was advised by accountants. Account will have (2) deposits, one for summer taxes, and one for winter Taxes and (2) interest payments one in October the other in April.

Motion to recommend approval of opening of the Brownfield Bank Account for Brownfield funds appropriation and expenditures with signers on the account as the City Manager, Brownfield DDA Chairman and Brownfield Vice Chairman made by Soderstrom, Approved by Honea. All approved by verbal vote. Motion carried.

9. Reid Road Sanitary Sewer Line Improvements

Motion by Carr, supported by Honea, to table recommitment of the Reid Road sanitary sewer line improvements of \$20,000 as a cost sharing with the City until building permits are pulled. Motion carried by verbal vote.

10. Grand Blanc Saginaw Street Improvements Commitment

Motion by Honea, supported by Carr, for de-commitment of \$35,000 pledge for Street Light project from January 15, 2014 meeting, due to the project being fully funded by Jonna. Motion carried by verbal vote.

11. FY 2016 DDA Annual Report

Received and filed.

12. 11410 S. Saginaw Street and Update on 113 Reid Road Demolition

Jean-Buhrer updated the board members regarding demolition of 113 Reid Road. Site has been evaluated for lead and asbestos and demo project is moving along. Bids will be solicited; however, a grant has been applied for through Michigan Land Bank for the demolition.

13. New Project(s) or Idea(s) discussion

a. Michigan Main Street Event/Festival/Marketing forms

Jean-Buhrer had asked members to come to meeting with festival ideas and opened the meeting for discussion. Many ideas were presented from a partnership with Genesys and the Township for a

health fair; Wine and/or Beer Festival featuring Michigan products; Chili or BBQ cook off involving the Fire department; Dog Show; Chalk Street Art. Blessing suggested that we start small with a one day event as weekend events are very time consuming and it is already February. Narrowed down to a one night during the week event to involve both food and retail establishments in the City. Event needs to stay clear of Tuesday concert series dates. "Musical Mile" was the name of the event agreed upon. Street entertainer's bands or individuals will perform outside establishments throughout the city. DDA will promote the event with a map to showcase the entertainment and the establishments will be responsible for providing the performers. June 28th is the preliminary date. We will email merchants and invite them to participate in our next DDA meeting on March 2nd.

- b. Façade improvement and discussion - No discussion
- c. Business Recruitment and Retention Discussion - tabled until March 2nd meeting
- d. Property Update and Discussion - No discussion
- e. Redevelopment Liquor Licenses Discussion
Jean-Buhrer discussed the availability of DDA licenses; however, escrowed licenses can be obtained less expensively.
- f. Main Street Discussion- No discussion

14. Brownfield Tax and Bond Update- tabled until March 2nd meeting

15. Miscellaneous

Parks and Recreation letter dated 1/28/16 to request \$2,000 for the Summer Concert Series.

Motion made by Soderstrom, Support by Carr to approve \$2,000.00 sponsorship for the 2016 Summer Concert Series. All approved by verbal vote Motion carried.

The meeting was adjourned at 8:41 PM

Respectfully Submitted,

Dianne M Waterworth
Acting Recording Secretary
Downtown Development
Authority
Brownfield Redevelopment
Authority