

# Downtown Development Authority Brownfield Redevelopment Authority

Board Meeting Minutes  
Wednesday, July 17, 2019  
7:00 p.m.

Present: Kevin Groves, Chris Carr, Susan Soderstrom, Dan Harrett, Suzanne Johnson, Terry Stanfill, Scott Smith

Absent: Debbie Honea, Chad Reid

Staff: Wendy Jean-Buhrer, Christina Irwin

Others: Carmine Avantini

The following items were discussed:

1. The meeting was called to order by Groves at 7:00 p.m.
2. Public Comment - None
3. Approval of April 3, 2019 meeting minutes  
Motion to approve the April 3, 2019 meeting minutes as presented by Stanfill, supported by Harrett.  
All approved by verbal vote. Motion carried.
4. Events Update  
Irwin discussed the Food Truck Festival and Schoolyard Rocks.
5. FY 2019 Brownfield and DDA Financial Reports -  
Jean-Buhrer gave an update on both financial reports.
6. Brownfield Bond Debt Schedule -  
Jean-Buhrer stated this is informational.
7. Approval of General Fund Invoice for Safebuilt DDA Services for November 2018 of \$612.00.  
This was postponed until the next meeting.
8. Approval of General Fund Invoice for Safebuilt DDA Services for December 2018 of \$782.40.  
This was postponed until the next meeting.

9. Approval of General Fund Invoice for CIB Planning Services of \$1,234.50.  
This was postponed until the next meeting.
10. Approval of General Fund Invoice for Flowers in the Baskets in the Downtown of \$1,920.00.  
This was postponed until the next meeting.
11. DDA Update Presentation -  
Carmine Avantini stated he will bring a draft to the next meeting.
12. New Project or Idea(s) -These were all covered in the Informational meeting that was immediately before this meeting, no new discussion at this time.
  - a. Façade Improvement Discussion
  - b. Business Recruitment and Retention Discussion
  - c. Property Update Discussion
    - i. 11410 S. Saginaw Street (Old Marathon Station)
    - ii. 11450 Grand Boulevard
    - iii. 11415 Davis Street
    - iv. 227 and 235 E. Grand Blanc Road
    - v. Chalet Park - 131 E. Grand Blanc Road
    - vi. Other City vacant property
  - d. Redevelopment Liquor Licenses Discussion
  - e. Flower Basket Discussion
  - f. Parking in the Downtown Discussion
  - g. DDA District Boundary Features Discussion
  - h. Economic Development Committee Discussion
13. Miscellaneous -  
Updates from the Planning Commission were discussed including the Firestone project, Kmart project, Sign Ordinance updates, and height requirements in the Central Business District.
14. The meeting was adjourned at 7:42 P.M.

Respectfully Submitted,

Christina Irwin  
Acting Recording Secretary  
Downtown Development  
Authority